

**Administrative Policy & Budget/ Personnel Committee Report**  
**April 4, 2016**  
**Leann Bosarge, Chair**

The agenda and meeting minutes were approved as written. Staff reviewed the funded budgets for the 2014 no-cost extension, the 2015 administrative award, and the anticipated budget for 2016, funds expended during the 2015 fiscal year from both the 2014 no-cost, and first year of the current 5-year administrative. Total funding in 2016 is anticipated to be approximately \$3.6 million which is 3.4% lower than the original 2016 estimated budget and level funding with our 2015 budget.

The first no-cost extension of the 2014 award had a budget of 1.141 million. This encompassed meeting activities, staff time, an office build out and contracted analytical work. Not all of the activities were completed during the 2015 calendar year, so a second extension was requested and granted to carry \$273 thousand through June 2016. Of the 2015 budget, \$3.012 million was expended and \$607 thousand was carried into 2016.

Under Tab G 4(a), staff also presented the proposed 2016 activities, and indicated which may be charged to the 2014 no-cost extension, if completed by June 2016.

**By a unanimous vote, the committee recommends and I so move to recommend accepting the 2016 budget and activities as written.**

Other Business

Mr. Gregory received an inquiry about the whether or not an SSC member could also serve as an alternate designee for a State Director serving on the Council. NOAA General Council indicated that there was nothing specifically prohibiting it, so it is best for the Council to decide the issue as a Council policy.

The discussion included questions about the opinion of the SSC, if there was any reference in the SOPPs to the practice and if we have had this occur in the past. Mr. Perret mentioned that he had served as a Council designee and on the SSC many years ago. Staff was instructed to bring the issue to the SSC in May for discussion, research pertinent data, and return the results to the Council in June.

Mr. Chairman, this concludes my report.